

# ***AUTHORIZATION TO CLOSE ACCOUNT***

To: \_\_\_\_\_  
*Financial Institution*

Address: \_\_\_\_\_  
\_\_\_\_\_

Please accept this letter as my authorization to close the account(s) listed below.

Account # \_\_\_\_\_ [ ] Checking [ ] Savings [ ] Money Market [ ] CD  
Account # \_\_\_\_\_ [ ] Checking [ ] Savings [ ] Money Market [ ] CD  
Account # \_\_\_\_\_ [ ] Checking [ ] Savings [ ] Money Market [ ] CD  
Account # \_\_\_\_\_ [ ] Checking [ ] Savings [ ] Money Market [ ] CD

Name of Account Holder: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Please forward the balance plus any accrued interest to:

By Check:  
**Madison Bank of Maryland**  
For credit to acct# \_\_\_\_\_  
1920 Rock Spring Road  
Forest Hill MD 21050

Electronically:  
**Madison Bank of Maryland**  
Routing Number: 2520 7121 4  
Checking Account Number: \_\_\_\_\_  
Savings Account Number: \_\_\_\_\_

If you should have any questions regarding authorization or if this letter is not sufficient, please contact me or send the necessary forms. Thank you for your cooperation.

Sincerely,

\_\_\_\_\_  
*Account Holder Signature*

\_\_\_\_\_  
*Date*